



BY-LAWS

(As amended February 26, 2013)

Membership Defined

A Member shall be: A licensed engineer under the laws of North Carolina; or a graduate of a recognized school of engineering; or shall have had five years of engineering experience; or shall have a record of recognized performance and leadership in some profession or branch of industry or science relating to engineering and shall be qualified to co-operate with engineers in the practice of the profession.

A Life-Member shall meet the same criteria described for a Member plus be 65 years of age with 10 years of active membership or be retired with 15 years of active membership with the Club.

A Member or Life-Member may be expelled from the Club by a simple majority vote of the Executive Committee.

Membership Fees and Status

The annual membership dues fees for Members shall be established by the Executive Committee and approved by two thirds of those present at any regular meeting. All Members shall be notified of the proposed changes at least one week in advance of the meeting at which action is to be taken. Annual dues are due at the beginning of each Club year and payable to the Club no later than April 1 of each year to remain an active Member of the Club.

A new Member's first year's dues may be prorated on a quarterly basis. New Members who join after October 1 of the current year will be granted membership for the following year without requiring any further membership fee for the following year.

A Member who is one year in arrears in annual dues shall be automatically dropped from the active Member roll. The reinstatement fee for dropped members shall be equal to one year's dues.

The Club year shall coincide with the calendar year.

Officer Nomination and Election

The nomination of Officers shall be held at each September meeting of the Club. Within two weeks of the September meeting, the Secretary shall furnish each Member with a ballot for a secret vote. In the event a candidate is nominated for an Officer position and no other competing candidates are nominated for the same position by the September meeting, no balloting will be required for that position and the candidate will be declared elected to the position at the December meeting.

The ballots shall be returned for counting no later than the October meeting. The votes will be counted and the candidates receiving the largest number of votes for each office shall be declared elected, with the new Officers taking office on January 1 of the following year.

In case of absence, any Member or Life-Member, may prepare a written proxy to be presented to the Secretary prior to or at a meeting authorizing a designated Member or Life-Member to vote for the absent Member at that meeting only.

Roles and Responsibilities of Officers

Minimum roles and responsibilities for the Officer positions are defined as follows:

President-Presides over monthly meetings, Leads the Board meetings, Provides leadership for any new directions that support membership, Recommend any special committees to the Board

Vice President-Attend monthly meetings and Board meetings, Provide back-up to the President and preside over monthly meetings during any absence of the President

Past President-Lead the nominating committees, Attend monthly meetings and Board meetings

Director-Attend Board meetings, Recruit speakers and topics for monthly meetings, Attend monthly meetings

Secretary-Prepare and circulate the monthly newsletter, Prepare PDH forms, surveys and Roster for the monthly meetings, Prepare nametags for Members and guests, Attend monthly meetings and Board meetings

Treasurer-Collect funds at monthly meetings, Track membership, Track scholarship funds, Deposit funds into Club bank account, Check Club mailbox monthly, File annual IRS reports, Attend monthly meetings and Board meetings

Amendments

These By-Laws may be amended at any regular meeting of the Club by the vote of two thirds of those present, provided that written notice of the intention to amend the By-Laws and a copy of the proposed revision of the By-Laws has been sent to all members not less than one week before the meeting at which action is to be taken.

In Case of absence, any Member or Life-Member, may prepare a written proxy to be presented to the Secretary prior to or at a meeting authorizing a designated Member or Life Member to vote for the absent Member at that meeting only.